

Minutes of Bedford Eagles Diving Club

Annual General Meeting

26th January 2020

Attendees:

Alex Revell (AR) – Chair and Club Secretary, Sue Bell (SB), Becky Betteridge (BB), Chris Betteridge (CB) and Steve Davy (SD).

Apologies:

Sam Moss, Paul Burrige and Sharon Clarke

Chair's update

AR provided the Chair's update. AR currently holds both the Chair and Club Secretary roles for Bedford Eagles Diving Club (BEDC). AR took on the role of Chair to facilitate the administration of BEDC's Swim England account and to allow BEDC to add additional members. Once BEDC attracts new committee members it can look to other members to share these roles.

BEDC remains solvent but made a loss over the last year. There is a concern about the ongoing delay to adding AR and Sam Moss (Membership Secretary) as signatories of the BEDC bank account. All the required paper work has been completed and returned. The delay appears to be caused by Barclays.

Diving sessions took place as planned over the last year. There was one occasion where a session was cancelled due to a lack of lifeguards at Robinson's Pool. The three meter diving board was out of use for over half the year. The board has now been repaired and a refund has been agreed with the Robinson's pool.

BEDC has a new website with a more modern feel that is easier to navigate. We also have re-established our Facebook presence AR thank SD for the work he has done on both of these areas.

Sharon Clark has resigned from her position as Welfare Officer. Paul Burrige had stepped down from his committee role. AR expressed his gratitude on behalf of the club for their contribution to BEDC and will look to fill these positions with new Committee members.

Action: AR to contact members to ask for volunteers for the committee and to look to fill Welfare Office roles.

Action: AR to monitor the Welfare Officer account until a replacement is found.

Graeme Hobson has stepped down as a coach due to family commitments. AR expressed his gratitude on behalf of the club for Graeme Hobson's contribution to BEDC. AR also thanked all the Coaches for their time and dedication to BEDC and the committee members, whose efforts and inputs are invaluable to the running of the club.

Action: The accounts were approved at the AGM.

Treasures' Report

CB provided an updated on the club's financial position. BEDC's bank account has a balance of c£11,000. BEDC made a loss of c£2,000 over the last 12 months. There remains a healthy buffer but

action needs to be taken to address this loss. BEDC's main fixed costs are the pool hire and coaches' expenses. BEDC's coaches are all volunteers. Claims are mainly to cover travel expenditure.

There remains an on-going delay in getting the mandates changed on the bank account. CB continues to chase Barclays. If the issues persist a formal complaint will need to be made to Barclays about the delay.

Action: CB to chase Barclays regarding transfer of mandates

Action: AR to make a complaint to Barclays if delays persist.

There was general agreement that the club should focus on growing member numbers this year, rather than increasing fees. However, a fee increase is likely to be required next year to cover increased expenditure and stop further losses.

Membership Report

BEDC currently has 16 members at the club. The target is to have 20 members at any one time. There have been peaks of interest over the last year, where potential new joiners had to join a waiting list. However, we now have a number of vacancies at the club.

Some payments are still being missed by members. It can sometime be unclear when members have left the club.

2020 is an Olympic year which usually leads to an increased interest in diving. BEDC could look to attract new members through taster session and/or increasing its social media presence.

Coaches report

The current coaches are Sue Bell, Becky Betteridge, Mike Flegg and Chris Betteridge. Graeme Hobson left the club at the end of 2019. Becky is a Level 2 qualified coach and has stepped up to run sessions in Sue's absence.

Mike Flegg is looking at the L1 coaching qualification but has not undertaken the course yet. Chris Betteridge has recently joined as a poolside assistant. He is currently learning with the support of the other coaches and is keen to do the Level 1 coaching qualification.

Welfare officer report

There have been no reported incidents over the course of the year.

All coaches and poolside assistants have renewed and updated their DBS checks. BEDC has introduced a welfare page to the updated website, which provides details of how to contact the Welfare Officer and links to the WavePower Safeguarding policy.

It was recommended that coaches redo/update their Safeguarding training. It was also recommended that members keep their details up to date so that coaches have the right contact details if required.

Action: Coaches to updated their safeguarding training in 2020.

Action: Ask members to check their contact details are up to date.

End.